

To,
 The Director,
 National Fire Service College,
NAGPUR-440013

Subject:-Application for Re-appearing in the..... Course Examination

Sir,

I request you kindly to allow me to appear in the Final Examination of Course Name _____
 SO/STO/DO Course as detailed below:-

Paper No.	Name of Subject	Date of Examination
I	/...../202....
II	/...../202....
III	/...../202....
IV	/...../202....
V	/...../202....
VI	/...../202....

Sponsoring Authority:-.....

Admission Year & Training Centre: -& No. of time times Appear:-.....

Relieving Letter No: - _____ dated ___/___/202___

Yours faithfully,

(_____)
 Signature of the Applicants

Name of Applicant in CAPITAL LETTERS:- _____

Encl:-(1) Relieving Order (2) Copy of old MarkSheet

FOR OFFICE USE ONLY

New Roll No Old Roll No (Repeaters). :.....

No	Details	Amount
1	Re-examination fee: SO/STO/DO Course @ Rs. 100/- Per Subject (* Please Note that Fees paid only through online "SBI E-collect Challan" & Demand draft will not be accepted))	
2	Hostel Room Rent Rs.60 / per day: From ___ / ___ /202___ To ___ / ___ /202___ for No. of days _____	
	Total Rupees	

Signature of Section-in-Charge/Training

Signature of Course Co-ordinator,

For Information & Necessary Action :-

- 1) To: **Officer in Charge (Exam)**:-for necessary action.
- 2) To: **Accounts Officer**:-Kindly accept the fees as mentioned above from the concerned.
- 3) To: **Hostel Warden** for arrangement of accommodation.