

आवक प्र.

अनुभाग

निदेशक

प्र.अ.

No. A- 45011/1/ 2010--DGCD (Estt. )

Government of India

Ministry of Home Affairs

Directorate General Civil Defence

East Block No. VII, Level- 7,

R. K. Puram, New Delhi-110066

Dated : 15 April, 2013

**ORDER**

आवक लिपिक

The undersigned is directed to convey the sanction of the competent authority under Rule 13(3) of Delegation of Financial Power Rules 1978 to the delegation of financial powers to Director, National Civil Defence College, Nagpur and Director, National Fire Service College, Nagpur as under:-

S.No.	Head of Account	Existing financial powers of Director (NFSC/NCDC)	Modified Financial powers delegated to Director (NFSC/NCDC)
I.	<b>Schedule V of DFPR (Powers for incurring Contingent Expenditure)</b>		
	<b>REVENUE SECTION</b>		
1.	Salaries	Full Power	Full Power
2.	Wages	Full Power	Full Power
3.	Overtime Allowance	Full Power	Full Power
4.	Medical Treatment	Full Power	Full Power
5.	Domestic Travel Expenses	Full Power	Full Power
6.	Foreign Travel Expenses	No Power	No Power
7.	Office Expenses	Rs.60,000/-	<u>Recurring-</u> Rs.60,000/- per annum in each case. <u>Non-Recurring-</u> Rs.1,00,000/- per annum in each case
8.	Publications	Rs.20,000/-	<u>Recurring-</u> Rs.50,000/- per annum in each case. <u>Non-Recurring-</u> Rs.1,00,000/- per annum in each case.
9.	Other Administrative Expenses	Rs.60,000/-	-do-
10.	Advertisement & Publicity	Rs.60,000/-	-do-
11.	Minor Works	Rs.30,000/-	-do-
12.	Professional Services	Rs.60,000/-	-do-
13.	Other Charges	Rs.60,000/-	<u>Recurring-</u> Rs.60,000/- per annum in each case. <u>Non-Recurring-</u> Rs.1,00,000/- per annum in each case
14.	Office Expenses (IT)	Rs.1,00,000/-	NIL
	<b>CAPITAL SECTION</b>		
15.	Motor Vehicle/Fire Fighting Appliances (Maintenance / upkeep & repairs)	Nil	<u>Recurring-</u> Rs.50,000/- per annum in each case. <u>Non-Recurring-</u> Rs.1,00,000/- per annum in each case.
16.	Office Building (Major Works)	NIL	NIL
17.	Procurement of Machinery & Equipments	Rs.60,000/-	Rs.5,00,000/- for Non R/C and R/C items
II.	<b>Schedule VI of DFPR (Powers to incur misc. expenditure)</b>	Rs.20,000/-	<u>Recurring</u> - Rs.5,000/-per. annum. <u>Non-recurring-</u> Rs.20,000/- per. annum.

III.	Schedule VII of DFPR (Powers to write off losses)	Rs.20,000/-	NIL
IV.	Single Tender / Negotiated Tender	Nil	Rs.1 Lakh in each case
V.	Procurement of Stores of Proprietary Nature	Nil	Rs.2 Lakh in each case
VI.	Procurement of Computer & Peripherals	Nil	Up to Rs.5,000/- per case only for repair, purchase of consumables, payment of broadband charges etc. <b>NOT</b> for purchase of computer, printer, scanner & RAM upgradation.

2. The above delegation of financial powers is subject to the following terms and conditions:-

- (i) The valid procurement sanction from the competent financial authority should exist before procurement action is initiated.
- (ii) The procurement should be budgeted for in the financial year concerned.
- (iii) All codal formalities for procurement should be followed as prescribed under the relevant rules.
- (iv) All the conditions prescribed under GFRs 2005 and subsequent instructions issued from time to time are fulfilled.
- (v) Procedures for procurement of goods and service laid down in the Manual of Policies and Procedures for Purchase of Goods, for procurement of services and works issued by the Ministry of Finance will be complied with.
- (vi) The above delegation is subject to availability of funds in the budget as well as guidelines laid down in the DFPRs and instructions issued from time to time, on the subject, by the Ministry of Finance.

3. These delegations of financial powers shall come into force with immediate effect.

4. This issues with the concurrence of IFA(NDRF&CD) vide Dy. No. 383 / IFA(NDRF & CD) dated 25-03-2013.

(Raj Kumar)

ADG & Head of Office

To :

1. Director, NCDC, Nagpur
- ✓ 2. Director, NFSC, Nagpur

Copy to :

1. Shri Sandeep Rai Rathore, IG (NDRF & CD)
2. IFA (NDRF & CD)
3. Shri Sanjay Aggarwal, Director (AD-CD), Ministry of Home Affairs
4. Shri D.K.Shami, Dy. FA, DGCD
5. Sr. Accounts Officer, NDRF Headquarters.
6. Pay & Accounts Officer, PAO (Sectt.), Ministry of Home Affairs, C-I Hutments, Dalhousie Road, New Delhi.
7. CD Section/ Fire Section in DGCD
8. PS to DG (NDRF & CD)