



OFFICE ORDER

No. ESTT/60/2024

SUBJECT:- SECTIONAL PLACEMENT OF STAFF & OFFICERS

In supersession to all office orders on the subject, the below mentioned staff & Officers' placement shall take place with immediate effect.

Section	Sub-Section	Staff	Section In charge	Officer-in-charge/Course Co-ordinator
Establishment, & others	Section-office	Shri. A. C. Gupta, Assistant	Shri. A. C. Gupta, Assistant	Shri Jitendra Jain, Administrative Officer
		Shri. Arjun Kumar, LDC		
		Shri P.Y. Kature, MTS		
		Ku. Aradhya Raj, MTS		
	Director's Office / First & Second floor	Shri Avinash Singh, Steno-II		
		Shri B.S. Barse, MTS		
		Shri. Muni Shankar Ram, MTS		
	Hindi Rajbhasha	Smt. Jayashree Iyer, JT	Smt. Jayashree Iyer, JT	Smt. Vaishali Singh, Assistant Director
	Social Media handling			
ESTATE & OTHER MAINTENANCE (Rajnagar & Gopalnagar)	Rajnagar Campus	Shri Murari Ji, Hostel Warden		Shri Dharmendra Pal, Assistant Director
	Gopal Nagar Campus	Shri Sagar Panchbhai, Asst. Store Keeper		Shri Gagan Upadhyay, Asstt. Director
	Horticulture/ Security	Shri A.C. Gupta, Assistant		Shri Parshant Kumar, Assistant Director
Accounts	Section-office	Shri. A. C. Gupta, Assistant	Shri. A. C. Gupta, Assistant	Dr. Goutahmkumar, Asstt.Prof./CDDO
		Shri. S. M. Kandwal, L.D.C.		
		Shri. Raushan Kumar, MTS		
Training	Section-office	Smt. Jayashree Iyer, J.T.	Smt. Jayashree Iyer, JT	Shri Gagan Upadhyay, Assistant Director (Officer-in-Charge)
		Shri. Sanjeet Kumar, MTS		
		Ms. Richa Sinha, MTS		
	Professional Course Examination	Smt. Jayashree Iyer, JT		Smt. Vaishali Singh, Assistant Director
		Shri. Prafull Panda, MTS		
		Ms. Richa Sinha, MTS		
Stores & Purchase	Section-office	Shri. D.L. Mhaski, ACD	Shri. D.L. Mhaski, ACD	Shri Parshant Kumar, Assistant Director (Officer-in-Charge)
		Shri. Sagar Panchbhai, A.S.K.		
		Shri. Hiranath Tiwari, MTS		
		Shri. Mahendra Koche MTS		
		Shri Jyothin Raj P.V., MTS		
Academics	Section Office/IOAC/ Placement/NSS/NCC/ Examination	Shri A.H.Galbale, U.D.C.	Shri A.H.Galbale, U.D.C.	Dr. D.K.Singh, A.P. (Officer-in-Charge)
		Shri. Yaseen Fajlani, MTS		IOAC-Shri N.Aravindan, Asstt. Professor
		Shri. Monu Kesarwani, MTS		Placement-Dr. Goutham Kumar, A.P.
		Shri. Puneet Kumar, MTS		NSS- Shri N.Aravindan, Asstt. Professor
		Shri B.P.Singh, MTS		NCC- Shri Nakul Mahalle, Consultant
		Shri Vijay Kumar Sahoo, MTS		Examination-Dr. Goutham Kumar, A.P.
		Shri Kapil B. Kalpe, MTS		
		Shri. R. M. Sabnis, LFM (NSS)		Shri N. Aravindan, Assistant Professor
	Fire Ground Operation	B. Tech. 1st Year	Shri R. C. Manihar, Sr. Demo	Ku. Vaishali Singh, AD
		B. Tech. 2nd Year		Sh. Parshant Kumar, AD
		B. Tech. 3rd Year		Sh. Dharmendra Pal, AD
		B. Tech. 4th Year		Shri. Gagan Upadhyay, AD
Laboratory	Laboratory	Shri. Ram Awatar, Lab Asst. Gr-I	Shri Ram Awatar, Lab Asst. Grade-I	Shri N. Aravindan, Assistant Professor
		Shri. Satyajeet Pal, Lab. Asst		
		Ms. Sudeshna Mahta, Lab. Asst.		
		Ms. Neha Kumari, Lab. Asst.		
		Shri Ankit Raj, Lab. Asst.		
		Shri L.J. Masram, Carpenter		
		Shri. A.L. Waghmare, Electn.		
		Shri. R. E. Gajbhiye, MTS		
		Shri R.F. Kathariya, MTS		
		Shri Kapil B. Kalpe, MTS		
		Shri Yashwant Singh, MTS		
Library	Library	Dr. N.K. Deshmukh, L.I.A.	Dr. N.K. Deshmukh, L.I.A.	Dr. Goutham Kumar, Assistant Professor
		Shri. Ashish Kumar, MTS		
		Shri Subhash Lokhande, MTS		
Website Maintenance/	Website Maintenance/	Smt. J.G. Iyer, J.T.	All activities shall be routed through a	Shri Vaishali Singh, Assistant Director
		Shri A.C. Gupta, Assistant		

Section	Sub-Section	Staff	Section In charge	Officer-in-charge/Course Co-ordinator
updation	updation	Shri A.H.Galbale, U.D.C. Shri S.G. Panchbhai, ASK	Register after approval of the Director.	Shri. Vaishali Singh, Assistant Director
Demonstration	(Fire Station)	Shri. R. C. Manihar, Sr. Demo Shri. R. M. Sabnis, LFM Shri. S. K. Pal, LFM Shri. R. B. Yewale, FRO Shri. Akhilesh Kumar, FRO Shri. Umesh Kumar, FRO Shri. Rahul Gurnule, FRO Shri. Manish Khandode, FRO Shri. Rohit Rawat, FRO Shri. Avinash Tambe, FRO Shri. Nilesh Fating, FRO Shri Gaurav Syal, FRO Shri. Raju Sahare, FRO Shri. Sudheer Wagmare, FRO	Shri R. C. Manihar, Sr. Demo	Shri Gagan Upadhyay, Assistant Director
Hostel	Mess, Hostel, Guest House	Shri. Murari Ji, Hostel Warden Shri G.C. Arkhel, MTS Shri. R. I. Chouhan, MTS Shri. S. B. Dhawangale, MTS	Shri Murari Ji, Hostel Warden	Shri Dharmendra Pal, Assistant Director
Work Shop	Motor Vehicle/Equipement Work Shop	Shri. Sunil Turkel, Driver Shri. Ashish Kolhe, Driver Shri Rajesh Deshmukh, Driver Shri. A.K. Wagmare, Elec.	Shri. Sunil Turkel, Driver	Shri. Dharmendra Pal, Assistant Director
S O COURSE (NFSC)	Shri Pashant Kumar, Assistant Director/Course Co-ordinator			
EXTERNAL S.O	Smt. Vaishali Singh, Assistant Director/Course Co-ordinator			
STO	Shri Dharmendra Pal, Assistant Director/Course Co-ordinator			
D.O.	Shri Gagan Upadhyay, Assistant Director/Course Co-ordinator			
B TECH I YEAR	Shri N. Aravindan, Assistant Professor/Course Co-ordinator			
B TECH II YEAR	Dr. Dhananjay K. Singh, Assistant Professor/Course Co-ordinator			
B TECH III YEAR	Shri Nakul Mahalle, Consultant /Course Co-ordinator			
B TECH IV YEAR	Dr. Goutham Kumar, Assistant Professor/Course Co-ordinator			
HEAD OF OFFICE	Shri Gagan Upadhyay, Assistant Director			
CDDO	Dr. Goutham Kumar, Assistant Professor			
CPIO- RTI	Shri Jitendra R. Jain, Administrative Officer			
CISO (IT)	Shri Jitendra R. Jain, Administrative Officer			
FIRST APPELLATE AUTHORITY- RTI	Director			
MESS COMMITTEE	Dr. Dhananjay K. Singh, Assistant Professor, Presiding Officer			
ANTI RAGGING COMMITTEE	Director-Chairman			

Note:-

All correspondence/communication and liasoning (with CPWD) for Estate Maintenance in connection with Rajnagar/Gopalnagar campuses, shall be routed through Officer-in charges concerned. They shall be assisted by Shri Arjun Kumar, LDC for Civil works and Shri Anil Wagmare, Electrician for Electrical works and maintenance of the record.

All Academic Course Co-ordinators for Academic and Professional Courses shall issue the Gate Passes to the Students/Trainee Handing-Taking over Report, wherever required, shall be submitted within 3 working days of the issue of this Office Order. Compliance of this Office Order shall take place with immediate effect.


(N.B.SHINGANE)

DIRECTOR

Copy for information & necessary action to:-

1. All concerned.
2. Director's Office for record.
3. All Notice Boards