



OFFICE ORDER

Sub : Constitution of Internal Quality Assurance Cell (IQAC) Committee

Ref : Guidelines for the creation of the IQAC version 7 Dated 20-02-2020

As per the referred guidelines of AICTE, Internal Quality Assurance Cell (IQAC) Committee has been constituted under chairpersonship of Director. The details are as below.

Sl. No	Name of the person with affiliation	Designation in IQAC committee
1	Dr. A.R.Sontake, Director	Chairperson
2	Dr. Gautam Kumar, Assistant Professor	Member
3	Dr. D.K. Singh, Assistant Professor	Member
4	Sh. N. Aravindan, Assistant Professor	Member
5	Sh. Parshant kumar, Assistant Director	Member
6	Smt. Vaishali singh, Assistant Director	Member
7	Sh. J. Jain, Administrative Officer	Member
8	Sh. Aashish Pimlapure, Accounts officer	Member
9	Sh. Surendra Bhojar, Assistant, Academic	Member
10	Sh. Abhishek Gupta, Assistant, Estd	Member

Duties and responsibilities of IQAC

Development of quality benchmarks and parameters for various academic and administrative activities of the institution, and carrying out gap analysis for continuous improvement.

- Dissemination of information on various quality parameters of higher education among all stakeholders.
- Documentation of various programmes and activities undertaken by the institution that contribute to quality improvement.
- Acting as the nodal agency of the institution for coordinating quality-related activities, including the following statutory and ranking-related submissions:
 - **NIRF**: Acting as a coordinating agency for collection of data from various sections, verification of the data, and submission to the National Institutional Ranking Framework (NIRF).
 - **AISHE**: Acting as a coordinating agency for collection, verification, and submission of institutional data to the All India Survey of Higher Education (AISHE).
 - **AICTE**: Acting as a coordinating agency for collection, verification, and submission of data to the All India Council for Technical Education (AICTE) for approval of existing courses, and taking necessary steps for applying for additional courses under the NFSC as part of the AICTE approval process.
 - **RTMNU**: Acting as a coordinating agency for collection, verification, and submission of affiliation-related data to Rashtrasant Tukadoji Maharaj Nagpur University (RTMNU), and taking necessary steps for applying for additional courses under the NFSC for RTMNU affiliation.
- Ensuring that all mandatory institutional data is uploaded on the NFSC website as per prescribed requirements.


(Dr. A.R.Sontake)
Director