



**Office Order**

No. Dir/02/2026

In continuation of earlier Office Order No. FC/ESTT/2-13/2026-27 dated 14<sup>th</sup> May 2026, and in view of the **new joining and retirement of employees**, it is hereby informed that the following **Officers and Section In-charges** shall act as **Link Officers/Link Officials** for the smooth functioning of the organization.

S. No.	Officer in charge	Section	Alternate officer in charge
1.	Shri. Gyan Singh DD	HOO (Estt., Accounts & Store)	-----
2.	Shri. Sudhir Ingle DD	Training DD & Estate Maintenance	Shri. Mangesh I Sonkusare DD
3.	Shri. Mangesh I Sonkusare DD	Placement cell, Store section, Boys and Girls Hostel & MT (Workshop Section)	Shri. Sudhir Ingle DD
4.	Dr. Gouthamkumar, Asst. Professor	B.Tech 1 <sup>st</sup> year class teacher	Shri. Suresh Lade, Consultant
5.	Shri. N. Aravindan, Asst. Professor	B.Tech 2 <sup>nd</sup> year Class Teacher, IQAC, NSS and Laboratory	Dr. Gouthamkumar, Asst. Professor
6.	Dr. Dhananjay K. Singh, Asst. Professor	B.Tech 3 <sup>rd</sup> year Class Teacher	Shri. N. Aravindan, Asst. Professor
7.	Shri. Nakul Mahalle, Consultant	B.Tech 4 <sup>th</sup> year Class Teacher and NCC Sports OIC and BE Examination OIC	Shri. Suresh Lade, Consultant
8.	Dr. Dhananjay K. Singh, Asst. Professor	Academic Section OIC	Shri. Mangesh I Sonkusare DD
9.	Shri. Gagan Upadhyay, Asst. Director	Prof. Course Examination, External SO, Demo Section and NFSC Website	Shri. Dharmendra Pal, Asst. Director
10.	Shri Parshant Kumar, Asst. Director	Training Section, DO Course coordinator, Security and Estate maintenance of Gopal Nagar (Civil & Electrical)	Shri. Gagan Upadhyay, Asst. Director
11.	Shri. Dharmendra Pal, Asst. Director	STO Course Co-ordinator, Hostel, Mess, Guest House Housekeeping, and Auditorium	Shri Parshant Kumar, Asst. Director
12.	Smt. Vaishali Singh, Asst. Director	Store, Social Media handling and Sub-officers Course coordinator	Shri. Gagan Upadhyay, Asst. Director
13.	Shri. Jitendra Jain, Admn. Officer	Administrative Officer/Establishment Section	Smt. Vaishali Singh, Asst. Director
14.	Shri Aashish Pimplapure Account Officer	Accounts	Shri. Jitendra Jain, Admn. Officer
15.	Shri Pravin Nistane Asst. Director	Work shop & Library	Shri. Gagan Upadhyay, Asst. Director

**Section In-charges**

S. No.	Name	Section	Alternate section in-charge
1.	Shri. Jana Badhkar, Accountant	Accounts Section	Shri. AH Galbale UDC
2.	Shri. A. C. Gupta, Asst	Estb. Section, Security	Shri. Surendra Bhojar Asst.
3.	Shri. Surendra Bhojar Asst.	B.E. Section and Examination	Smt. Jayashree Iyer, JT
4.	Shri. Satyajit Pal Lab Asst.	IQAC	Shri. Surendra Bhojar Asst.
5.	Smt. Jayashree Iyer, JT	Training (Prof)	Shri. AH Galbale UDC
6.	Shri. Sagar Panchbhai, Asst. Store keeper	Store and Purchase	Shri. AH Galbale UDC
7.	Dr. Nutan Deshmukh, Librarian	Library	Shri. Sagar Panchbhai, Asst. Store keeper
8.	Shri. R.C. Manihar, Sr. Demo.	Demo.	Shri. R M Sabnis, Jr. Demo.
9.	Shri. Mahendra Saran, JD	Mess, Hostel, Guest House, Security	Shri. Harsh Kesharwani Instructor
10.	Shri Avinash Singh, Steno -II	Director Office and Social Media	Shri. A. C. Gupta, Asst.
11.	Shri. R.C. Manihar, Sr. Demo.	Workshop	Shri. Ashishkumar Kolhe, Foreman
12.	Shri. Satyajit Pal, Lab Asst.	Laboratory	Dr. Nutan Deshmukh, Librarian
13.	Shri. Arjit Tiwari, JD	Housekeeping	Shri Subham Garg, Instructor
14.	Shri Shalilesh Chnadara Radio mechanic	Auditorium	Shri Anil Waghmare, Electrician
15.	Shri Subham Garg, Instructor	Horticulture	Shri. Arjit Tiwari, JD
16.	Shri. Harsh Kesharwani Instructor	Electrical Maintenance Raj Nagar	Shri Gaurav Kumar, Instructor
17.	Shri Gaurav Kumar, Instructor	Civil Maintenance Raj Nagar	Shri. Harsh Kesharwani Instructor

*Dr. A R Sontake*  
10.6.26

**(Dr. A R Sontake)**  
**Professor & Director**

**Copy to:-**

- i) All Concern Officer and section In charges- for Action
- ii) Establishment Section - For record
- iii) PA to Director- Guard file

*Dr. A R Sontake*  
10.6.26

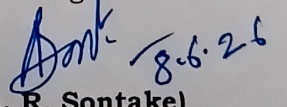
**(Dr. A R Sontake)**  
**Professor & Director**

**OFFICE ORDER**

Consequent upon appointment of Shri Mangesh I. Sonkusare as Deputy Director in NFSC, the responsibility of the following sections is hereby assigned to him with immediate effect.

Sl. No.	Name of Section	Employees in the Section	Section In-charge	Officer In-charge	Reporting	Reporting
1.	Placement Cell	1. Shri Kapil Kalpe, MTS	Shri Surendra Bhojer, Assistant	Shri Mangesh I. Sonkusare, Dy. Director		Professor & Director
2.	Store Section	1. Shri Sagar Panchbhai, ASK 2. Shri H.R. Tiwari, MTS 3. Shri Jyotin Raj P V, MTS 4. Shri Mahendra Koche, MTS	Shri Sagar Panchbhai, ASK	Smt. Vaishali Singh, Assistant Director	Shri Mangesh I. Sonkusare Dy. Director	Professor & Director
3.	Boys & Girls Hostel	1. Shri Bhola S. Barse, MTS 2. Shri Ravi Chauhan, MTS 3. Shri Sunil Dhawangale, MTS	Shri Mahendra Saran, Jr. Demonstrator	Shri Dharmendra Pal, Assistant Director	Shri Mangesh I. Sonkusare Dy. Director	Professor & Director
4.	MT (Workshop) Section	1. Shri Aashish Kolhe, Foreman 2. Shri Sunil Turkel, FEDCO 3. Shri Rajesh Deshmukh, FEDCO 4. Shri Punit Kumar, FEDCO 5. Shri Anil Waghmare, Electrician	Shri R. C. Manihar, Sr. Demonstrator	Shri Pravin Nistane, Assistant Director/ Consultant	Shri Mangesh I. Sonkusare Dy. Director	Professor & Director

All files shall be routed through Head of Office before submitting to the Professor & Director.

  
(Dr. A. R. Sontake)  
Professor & Director

**Copy for information necessary action is forwarded to :-**

1. All Officers, NFSC, Nagpur.
2. All Section-in-Charge, NFSC, Nagpur.
3. Notice Board- College/Hostel
4. Professor's Office for information.



**NO. NFSC/ESTT/2-13/2026-27**

**DATED:-14th May, 2026**

**OFFICE ORDER**

No. ESTT/2026-27/

**SUBJECT:- SECTIONAL PLACEMENT OF STAFF & OFFICERS**

Consequent upon deputation and induction of new Consultants and in supersession to all office orders on the subject, the below mentioned staff & Officers' placement shall take place with immediate effect:-

Section	Sub-Section	MORNING SHIFT- 0600-1400 hrs	GENERAL SHIFT-0930-1800 hrs	Staff	Section In charge	Officer-in-charge/Course Co-ordinator	Reporting Officer		
Establishment, & others	Section-office			Shri. A. C. Gupta, Assistant	Shri. A. C. Gupta, Assistant	Shri Jitendra Jain, Administrative Officer	Shri Gyan Singh, Deputy Director	Dr. A.R.Sontake, Professor & Director	
				Shri. Arjun Kumar, LDC					
				Ku. Aradhya Raj, MTS					
				Shri Pawan Samseriya, MTS					
				Ku. Sakshi Prasad, MTS					
	Professor's Office / First & Second floor			Shri Avinash Singh, Steno-II					
				Shri. R. E. Gajbhiye, MTS					
			Shri. Muni Shankar Ram, MTS						
	Hindi Rajbhasha			Smt. Jayashree Iyer, JT	Smt. Jayashree Iyer, JT	Smt. Vaishali Singh, Assistant Director			
ESTATE & OTHER MAINTENANCE (Rajnagar & Gopalnagar)	Estate Maintenance:- Rajnagar Campus				Shri H.S.Kesharwani, Instructor	Shri Dharmendra Pal, Assistant Director	Shri Sudhir Ingle, Deputy Director/Consultant	Dr. A.R.Sontake, Professor & Director	
	Civil			Shri Gaurav Kumar, Instructor					
	Electrical			Shri H.B.Kesharwani, Instructor					
	Housekeeping			Shri Arjit Tiwari, J.D.					
	Horticulture			Shri Shubham Garg, Instructor					
	Auditorium			Shri Shailesh Chandra, Radio Mech.	Shri Shailesh Chandra, Radio Mechanic	Shri Dharmendra Pal, Assistant Director			
				Shri Anil Wagmare, Electrician					
	Security			Shri Mahendra Saran, J.D.	Shri A.C. Gupta, Assistant	Shri Parshant Kumar, Assistant Director			
	Estate Maintenance:- Gopal Nagar Campus				Shri Satyajit Pal, Lab. Aastt.	Shri Satyajit Pal, Lab. Assistant			Shri Parshant Kumar, Assistant Director
	Civil & Electrical			Shri Sagar Panchbhai, A.S.K.					

Section	Sub-Section	MORNING SHIFT- 0600-1400 hrs	GENERAL SHIFT-0930-1800 hrs	Staff	Section In charge	Officer-in-charge/Course Co-ordinator	Reporting Officer	
				Shri Arjun Kumar, L.D.C.				
Accounts	Accounts Section			Shri Vikas Jainabadkar, Con/Actt	Shri Vikas Jainabadkar, Con/Actt.	Shri Aashish Pimpalpure, Accounts Officer/CDDO	Shri Gyan Singh, Deputy Director	
				Shri A.H.Galbale, U.D.C.				
				Shri. S. M. Kandwal, L.D.C.				
				Shri. Raushan Kumar, MTS				
				Shri Dip Bhakat, MTS				
Training	Training Section			Smt. Jayashree Iyer, J.T.	Smt. Jayashree Iyer, JT	Shri Parshant Kumar, Assistant Director (Officer-in-Charge)	hri Sudhir Ingle, Deputy Director/Consultant	
				Shri. Sanjeet Kumar, MTS				
				Ms. Richa Sinha, MTS				
	Professional Course Examination			Shri Alaisus Mardi, MTS		Shri Gagan Upadhyay, Assistant Director (Officer-in-Charge)		
				Smt. Jayashree Iyer, JT				
				Shri. Prafull Panda, MTS				
		Shri Arun Khare, MTS						
Stores & Purchase	Section-office			Shri. Sagar Panchbhai, A.S.K.	Shri. Sagar Panchbhai, A.S.K.	Smt. Vaishali Singh, Assistant Director (Officer-in-Charge)	Shri Gyan Singh, Deputy Director	
				Shri. Hiranath Tiwari, MTS				
				Shri Jyothin Raj P.V., MTS		Dr. D.K.Singh, Astt.Prof. for Project Procurement		
				Shri. Mahendra Koche MTS				
Academics	Section Office/IOAC/ Placement/NSS/NC C/ Examination			Shri. S.D. Bhojar, Assistant	Shri. S.D. Bhojar, Assistant	Dr. D.K.Singh, A.P. (Officer-in-Charge)		
				Shri Yaseen Fajlani, MTS		IOAC-Shri N.Aravindan, A.P.		
				Shri Vivek Borkar, MTS		Placement-Dr. Goutham Kumar, A.P.		
				Shri Bhanu Pratap Singh, MTS		NSS- Shri N.Aravindan, A.P.		
				Shri Vijay Kumar Sahoo, MTS		NCC- Shri Nakul Mahalle, Asst.Prof./Consultant		
				Shri Kapil B. Kalpe, MTS		Examination-Nakul Mahalle, Astt. Prof./Consultant		
				Shri. R. M. Sabnis, LFM (NSS)		Shri N. Aravindan, A.P.		
	Fire Ground Operation				B. Tech. 1st Year	Shri R. C. Manihar, Sr. Demo	Shri. Gagan Upadhyay, A.D.	Shri Sudhir Ingle, Deputy Director/Consultant
					B. Tech. 2nd Year		Smt. Vaishali Singh, A.D.	
					B. Tech. 3rd Year		Sh. Dharmendra Pal, A.D.	
					B. Tech. 4th Year		Sh. Parshant Kumar, A.D.	
	Laboratory	Laboratory			Shri. Satyajit Pal, Lab. Asst			Dr. A.R.Sontake, Professor & Director
				Shri Shailesh Chandra, Radio Mech.				

Section	Sub-Section	MORNING SHIFT- 0600-1400 hrs	GENERAL SHIFT-0930-1800 hrs	Staff	Section In charge	Officer-in-charge/Course Co-ordinator	Reporting Officer
				Shri L.J. Masram, Carpenter	Shri. Satyajit Pal, Lab. Asst	Shri N. Aravindan, Assistant Professor	
				Shri. A.L. Waghmare, Electn.			
				Shri R.F. Kathariya, MTS			
				Shri P.Y. Kature, MTS			
				Shri Kapil B. Kalpe, MTS			
				Shri. Yashwant Singh, MTS			
				Ku. Preeti Mukherjee, MTS			
				Ku. Shital Gaikwad, MTS			
Library	Library			Dr. N.K. Deshmukh, L.I.A.	Dr. N.K. Deshmukh, L.I.A.	Shri Pravin Nistane, Consulatan/ Assistant Director	Shri Gyan Singh, Deputy Director
				Shri. Ashish Kumar, MTS			
				Shri Subhash Lokhande, MTS			
Website Maintenance/ updation	Website Maintenance/ updation			Shri A.C. Gupta, Assistant	All activities shall be routed through a Register after approval of the Director.	Shri Gagan Upadhyay, Assistant Director	Shri Gyan Singh, Deputy Director
				Shri. S.D. Bhojar, Assistant			
				Smt. J.G. Iyer, J.T.			
				Shri V.G.Jainabadkar, Actt/Con.			
				Shri S.G. Panchbhai, ASK			
Demonstration	D.O. Course	Mon/Wed/Fri	Tue/Thu	Shri. R. C. Manihar, Sr. Demo	Shri R. C. Manihar, Sr. Demo	Shri Gagan Upadhyay, Assistant Director	Shri Gyan Singh, Deputy Director
	B.Tech-I year	Mon-Fri	xxx	Shri H.S.Kesharwani, Instructor			
	B. Tech-III year	Mon-Fri	xxx	Shri Sanjay Sonkule, Con./Sr.Instr.			
	B. Tech-IV year	Mon-Fri	xxx	Shri. R. M. Sabnis, J.D.			
	B. Tech- II year	Mon-Fri	xxx	Shri Shubham Garg, Instructor			
	B.Tech-I year	Mon-Fri	xxx	Shri Gaurav Kumar, Instructor			
	S.O.Course	Mon/Wed/Fri	Tue/Thu	Shri Anil Gole, Con./Sr. Instr.			
	S.T.O.Course	Tue/Thu	Mon/Wed/Fri	Shri Arjit Tiwari, J.D.			
	General Duty	xxx	Mon-Fri	Shri Mahendra Saran, J.D.			
	B. Tech-III year	Mon-Fri	xxx	Shri. S. K. Pal, LFM			
	S.T.O.Course	Mon/Wed/Fri	Tue/Thu	Shri. R. B. Yewale, LFM			
	D.O. Course	Tue/Thu	Mon/Wed/Fri	Shri. Akhilesh Kumar, FRO			
	B. Tech- II year	Mon-Fri	xxx	Shri. Umesh Kumar, FRO			
	S.T.O.Course	Mon/Wed/Fri	Tue/Thu	Shri. Rahul Gurnule, FRO			
	D.O. Course	Mon/Wed/Fri	Tue/Thu	Shri. Manish Khandode, FRO			
	B.Tech-I year	Mon-Fri	xxx	Shri. Avinash Tambe, FRO			
	B. Tech- II year	Mon-Fri	xxx	Shri. Nilesh Fating, FRO			

Section	Sub-Section	MORNING SHIFT- 0600-1400 hrs	GENERAL SHIFT-0930-1800 hrs	Staff	Section In charge	Officer-in-charge/Course Co-ordinator	Reporting Officer
	B. Tech- IV year	Mon-Fri	xxx	Shri Gaurav Syal, FRO			
	S.T.O.Course	Tue/Thu	Mon/Wed/Fri	Shri. Raju Sahare, FRO			
	S.O.Course	Tue/Thu	Mon/Wed/Fri	Shri. Sudheer Wagmare, FRO			
	S.O.Course	Mon/Wed/Fri	Tue/Thu	Shri Chandrapal Kulhari, FRO			
Hostel	Mess, Hostel, Guest House			Shri Mahendra Saran, J.D.	Shri Mahendra Saran, J.D.	Shri Dharmendra Pal, Assistant Director	Shri Sudhir Ingle, Deputy Director/Consultant
				Shri B.S. Barse, MTS			
				Shri. R. I. Chouhan, MTS			
				Shri. S. B. Dhawangale, MTS			
Work Shop	Motor Vehicle/Equipement Work Shop			Shri. Ashishkumar Kolhe, Foreman	Shri R. C. Manihar, Sr. Demo.	Shri Pravin Nistane, Consulatat/ Assistant Director	Shri Sudhir Ingle, Deputy Director/Consultant
				Shri. Sunil Turkel, FED-C-Operator			
				Shri Rajesh Deshmukh, FED-C-Operator			
				Shri Puneet Kumar, FED-C-Operator			
				Shri, A.K. Waghmare, Elecn.			
S. O. COURSE (NFSC)	Smt. Vaishali Singh, Assistant Director						
EXTERNAL S.O.	Shri Gagan Upadhyay, Assistant Director						
STO	Shri Dharmendra Pal, Assistant Director/Course Co-ordinator						
D.O.	Shri Parshant Kumar, Assistant Director/Course Co-ordinator						
B.TECH I YEAR	Shri N. Aravindan, Assistant Professor/Course Co-ordinator						
B.TECH II YEAR	Dr. Dhananjay K. Singh, Assistant Professor/Course Co-ordinator						
B.TECH III YEAR	Shri Nakul Mahalle, Consultant /Course Co-ordinator						
B.TECH IV YEAR	Dr. Goutham Kumar, Assistant Professor/Course Co-ordinator						
HEAD OF OFFICE	Shri Gyan Singh, Deputy Director						
CDDO	Shri Aashish A. Pimplapure, Accounts Officer/CDDO						
Women Welfare Cell	Smt. Vaishali Singh, Assistant Director		Smt. Jayashree Iyer, Jr. Translator		Dr. N.K. Deshmukh, L.I.A.		
FIRST APPELLATE AUTHORITY- RTI –Director							
CPIO- RTI	Shri Gyan Singh, Deputy Director						
CISO (IT)	Shri Jitendra R. Jain, Administrative Officer						
MESS COMMITTEE	Shri Sudhir Ingle, Dy. Director/Consultant, Dr. Dhananjay K. Singh, Ast.Prof., Sh. Gagan Upadhyay, AD, Sh. Dharmendra Pal, AD, Shri H.S.Kesharwani, Instructor,						
Social Media Handling	Smt. Vaishali Singh, Assistant Director		Shri Avinash Singh, Steno-II		Shri Alaisius Mardi, MTS		Ku. Preeti Mukherjee, MTS
ANTI RAGGING COMMITTEE	Director-Chairperson						

**Note:-** All Academic Course Co-odinators for Academic and Professional Courses shall issue the Gate Passes to the Students/Trainee Officers accordingly as and when required.

Section	Sub-Section	MORNING SHIFT- 0600- 1400 hrs	GENERAL SHIFT-0930- 1800 hrs	Staff	Section In charge	Officer-in-charge/Course Co-ordinator	Reporting Officer
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Handing-Taking over Report, wherever required, shall be submitted within 3 working days of the issue of this Office Order, positively.

*Dr. A.R. Sontake*  
94.5.26

(Dr. A.R.SONTAKE)  
PROFESSOR & DIRECTOR

Copy for information & necessary action to:-

1. All concerned.
2. Professor's Office for record.