



भारत सरकार
GOVERNMENT OF INDIA
गृह मंत्रालय
MINISTRY OF HOME AFFAIRS
राष्ट्रीय अग्निशमन सेवा महाविद्यालय
NATIONAL FIRE SERVICE COLLEGE

राजनगर, नागपुर -440013
Rajnagar, NAGPUR - 440013

INFORMATION HANDBOOK

(As per provisions contained in the Right to Information Act, 2005)

2025-26

Telephone No. 0712-2982225 Telefax No. 2982224

Mobile No. 8275371956

website:- www.nfscnagpur.nic.in

email:- nfscnagpur-mha@nic.in

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CHAPTER -1

INTRODUCTION

1. National Fire Service College is a subordinate office of Ministry of Home Affairs situated at its present location Rajnagar since, 2016. Earlier this College was shifted from Rampur in 1957 to its previous location at Civil Lines, Palm Road, Nagpur. This College was established in 1956 at Rampur (U.P.).
2. This Hand-Book has been prepared for information to the general public, as required under the Right to Information Act, 2005 which provides for setting out the practical regime of right to information for citizens to secure access to information under the control of public authorities.
3. The main objective of this handbook is to provide information as desired in Section 4 of the Right to Information Act, 2005.
4. As required under the Act, the details of Central Public Information Officer (CPIO), Nodal Officer (suo-motu), Nodal Officer (RTI Online), & First Appellate Authority (FAA) are given in Chapter 19 of this document.

CHAPTER -2

PARTICULARS OF ORGANIZATION, FUNCTION AND DUTIES

National Fire Service College (**NFSC**) is a subordinate office of Ministry of Home Affairs situated at its present location Rajnagar since, 2016 earlier this College was shifted from Rampur on 2nd June, 1957 to its last location Civil Lines, Nagpur. This College was established on 2nd July, 1956 at Rampur (U.P.).

Important Functions & duties :-

1. To cater the need of advanced fire fighting training of the country.
2. To act as a subordinate office of the Ministry of Home Affairs
3. To provide information to Ministry for policy making and decisions.
4. To impart training to Central/State Government, Municipal Corporations/Councils, Government PSU sponsored trainee officers.
5. To run Bachelor of Technology (Fire Engineering) a four year degree course affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur.

OBJECTIVES

The objectives of NFSC as redefined in the context of its enlarged activities have been as follows:

- i. To plan design and conduct post-entry foundational, and in-service courses for different grades of officers/employees of Fire Service to enable them to perform their duties, work effectively and to prepare them for greater responsibilities in future by increasing their professional competence;
- ii. To plan, design and conduct training programmes on specialized Short Term Courses for officers of Central and State Government, UT administration and other public bodies where Fire Service Setup exists;
- iii. To plan design and conduct Organisation Specific Courses on the basis of request from the various organisations;
- iv. To assess training needs at various levels in the State/Municipal Fire Services as well as the related field organizations and organize training programmes to meet those needs;
- v. To create and foster among the participants a positive and innovative outlook to work, and sense of fraternity and team-spirit;
- vi. To provide peripatetic faculty support to State/Regional Training Centres in areas like conducting examinations, setting examination papers and centralized evaluation thereof
- vii. To produce monographs and other training literature/ material relevant to the training courses designed and conducted by the College;

- viii. To assist Directorate General Fire Services, Civil Defence and Home Guards in hosting their programmes such as Standing Fire Advisory Council, Fire Service Medal Distribution Ceremony etc. and other public bodies by providing consulting services in various areas of administration and management.

VISION

Develop an institution of excellence in training and research to build capacities in prevention, protection and firefighting needs of our nation & the world at large.

MISSION

1. To develop well educated fire professionals in order to prevent and protect people's life and property from fire and other accidents
2. To ensure maximum performance and render remarkable service by providing an effective and well-timed firefighting, rescue and lifesaving operations
3. To encourage, endorse and endure scientific research in Science, Technology and Engineering for fire & emergency services

CHAPTER- 3

POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

The powers and duties of officers and employees at NFSC is uploaded on the website <https://nfscnagpur.nic.in/WriteReadData/RTF1984/1750073756.pdf>

CHAPTER- 4

PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS

Training Courses and Programmes Functions

The Training Calendar is prepared on the basis of inputs furnished by the concerned faculty members through the Director and is finalized with the approval of the Directorate General, FS, CD & HG. The training programmes are conducted from January to December every year. Thereafter, the Training Calendar containing necessary details for inviting nominations from various organizations is published and uploaded on the NFSC website

Further, the "Rules for Admission into Professional Courses–2022" are also available on the College website, which comprehensively detail the entire admission process, right from submission of nominations/applications up to declaration of results and award of Certificates..

https://nfscnagpur.nic.in/show_content.php?lang=1&level=1&ls_id=1155&lid=501

Administrative and Personnel Functions

Administrative Functions-

Being a Subordinate Office under the Ministry of Home Affairs, Disaster Management Division, Government of India, all applicable Administrative and Financial Rules of the Government of India are adhered to in respect of the employees and faculty members of the College. Further, since the College also conducts the B. Tech. (Fire Engineering) programme approved by the All India Council for Technical Education (AICTE), the relevant AICTE norms and regulations are also applicable to the academic faculty of the College.

The powers of the Head of Department in respect of the College are exercised by the Director, NFSC, while the powers of the Head of Office are exercised by an officer designated for the said purpose.

Personnel Functions

1. The Director, faculty members and other Gazetted Officers are selected and appointed by the Ministry of Home Affairs, Disaster Management Division, Government of India. Other staff members are appointed by the College through the Staff Selection Commission or through other modes of recruitment as prescribed under the applicable Recruitment Rules and Government of India instructions.
2. The Director exercises administrative and supervisory control over all officers and staff of the College. However, in respect of the Director and Professor, the competent administrative/controlling authority is the Ministry of Home Affairs.

CHAPTER- 5

NORMS SET FOR DISCHARGE OF FUNCTIONS OF NFSC TRANSCRIPT FROM CITIZEN'S/CLIENT'S CHARTER 2025-26 MAIN SERVICES / TRANSACTIONS AND SERVICE STANDARDS

S. No.	Services/Transaction	Service Standard	Responsible Section
1	Preparation of Annual Training Calendar	30 th September 2026	Training
2	Issuance of circulars of Courses	Five months before commencing the course	Training
3	Acceptance/non-acceptance of nominations before the commencement of the course	30 days before commencement of the Course	Training
4	Hostel facilities	On reporting at the Hostel	Hostel/Estate
5	Catering Service	As decided by Mess Committee	Establishment
6	Time taken to provide Hostel Room	Immediately on reporting at Hostel	Hostel/Estate
7	Grievance Redressal:-		
8	Average time taken to acknowledge to grievance received	Three working days	
9	Average time taken to send communication for additional information	Fifteen working days	Head of Department
10	Average time taken for grievance settlement	Sixty working days.	

CHAPTER- 6

RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS FOR DISCHARGING FUNCTIONS

For Discharging Administrative, Personnel and Financial Functions

Being a Subordinate Office of the Government of India, the College follows all such rules, regulations, instructions, manuals and guidelines issued by the concerned Ministries/Departments of the Government of India from time to time, as applicable to the functioning of the College.

In addition to the aforesaid rules and regulations, the College also formulates and issues its own Standard Operating Procedures (SOPs), office orders and institutional rules for regulating various administrative and academic activities of the College. Such documents are uploaded on the [College website](https://nfscnagpur.nic.in?utm_source=chatgpt.com) for information and compliance by all concerned.

Rules, Regulations and SOPs – Being updated on College website regularly
https://nfscnagpur.nic.in/show_content.php?lang=1&level=1&ls_id=297&lid=148

CHAPTER- 7

LIST OF DOCUMENTS HELD OR UNDER CONTROL OF NFSC

Broad Classification of documents	Name of the document and its introduction	Category of document	Procedure to obtain the document	Held by/under control of
Establishment and Service Matters documents	Allocation of work among officials/staff in NFSC and filling up of post in NFSC	Official	By making a written request	Administrative Officer/Officer-in-Charge (Establishment)
	Orders, Circulars, O.Ms, Notifications relating to Establishment and Service Matters documents			
General Administration Matters	Details of procurement of Stationary and Training Material	Official	By making a written request	Assistant Director (Officer-in-Charge) Stores & Purchase)
	Annual Maintenance Contract of Horticulture, Catering, Housekeeping, Security etc.			Administrative Officer (Officer-in-Charge)
	Budgetary matters of NFSC.			Accounts Officer/CDDO (Officer-in-Charge) Accounts
	Stock Register of stationary and non-stationary items			Assistant Director (Officer-in-Charge) Stores
	Orders, Circulars, O.Ms, Notifications relating to these Matters			All of the above, Head of Office & Director
Scheme related documents	Details of projects undertaken in scheme.	Official	By making a written request	Administrative Officer/Accounts Officer

	Documents related to Solar rooftop, Rain Harvesting System			
Financial Documents	Pay Bills and Pay Bill Registers	Official	By making written request	Accounts Officer/Cheque Drawing and Disbursing Officer
	Contingency Bills and Registers			
	Appropriation Registers			
Training Related Documents	Annual Training Calendars	Official	By making written request	Professor/ Deputy Director/Assistant Director (Training)
	Faculty Development Initiatives			
B. Tech (Fire Engg.) Academic related documents	Documents related to Course Curriculum as per RTM Nagpur University	Official	By making written request	Professor/ Associate Professor/Assistant Professor (Oic Academic)

CHAPTER -8

ARRANGEMENT FOR CONSULTATION WITH, OR REPRESENTATION BY, THE STAKEHOLDERS FOR FORMULATION OF POLICY OR IMPLEMENTATION THEREOF

Being a Subordinate Office of the Government of India, the College consults the Directorate General, FS, CD & HG, which is an attached office of the Ministry of Home Affairs, in matters relating to policy formulation, particularly in the field of training and allied activities.

Since the primary function of the College is to conduct training programmes for fire service personnel of Central/State Governments, Public Sector Undertakings and other organizations, the beneficiary organizations are consulted, wherever considered necessary and appropriate, for designing, reviewing and improving the training courses.

As a premier training institution, the College obtains feedback from participants of various courses belonging to different Fire Service Organizations through immediate reaction reports and other feedback mechanisms, with a view to continuously improve and modify the course content, training methodology and learning facilities for the benefit of future participants.

CHAPTER- 9

BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSTITUTED

With a view to facilitate intra-institutional discussions and decision making on various matters of NFSC, following committees have been in existence:

1. Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013 Committee:

I	Name of Boards, Council Committee etc.	Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal)
II	Composition	1. Smt. Vaishali Singh, Assistant Director- Presiding Officer 2. Smt. Manjusha Joshi, External Member 3. Dr. Nutan Deshmukh, Librarian (Member) 4. Shri Parshant Kumar, Assistant Director (Member) 5. Shri Abhishek Gupta, Assistant (Member)
III.	Date from which constituted	10 th July, 2025
IV.	Term/ Tenure	The Committee will remain in existence till further dissolution.
V.	Power and functions	The committee shall enquire into all types of cases relating to Sexual Harassment at Workplace submitted by women employees/students/trainees of NFSC and will dispose complaints for Redressal of the grievance made by a women employee in a time bound manner. A women employee/ student/trainee may submit her complaints regarding Sexual Harassment at work place to the Complaints Committee directly.
VI.	Whether their meetings are open to the public?	No
VII	Whether the minutes of the meetings are open to the public?	No
VIII.	Place where the minutes if open to the public are available?	No

1. Anti-Ragging Committee for B. Tech Students. **Click**
https://nfscnagpur.nic.in/show_content.php?lang=1&level=1&ls_id=1286&lid=223
2. Internal Grievance Redressal Committee (IGRC) **Click here**
<https://nfscnagpur.nic.in/WriteReadData/RTF1984/1781239680.pdf>
3. **Internal Complaint Committee (PoSH) Click here**
https://nfscnagpur.nic.in/show_content.php?lang=1&level=1&ls_id=297&lid=148

CHAPTER- 10

DIRECTORY OF OFFICERS AND EMPLOYEES

Name of the office: National Fire Service College, Government of India, Ministry of Home Affairs, Rajnagar, Takli Feeder Road, NAGPUR-440013-
Available at our website under the Administration Tab.

Click here:- <https://nfscnagpur.nic.in/WriteReadData/RTF1984/1781158556.pdf>

CHAPTER 11

THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICIALS AND EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATION (AS ON 31.03.2026)

The system of compensation including the Basic Pay and allowances is as per the 7th Central Pay Commission. The employees are paid following allowances:
Dearness Allowance: Paid to all employees as per the prevailing rates monthly

House Rent Allowance: 20% of basic pay monthly (Y class City) paid to employees as applicable

Dress Allowance: Paid to Multi-Tasking Staff once a year as per Central Government instructions issued from time to time.

For further ease of record maintenance; the employees in NFSC are divided in following categories:-

GO-GPF: Gazetted Officers under General Provident Fund Scheme

GO-NPS: Gazetted Officers under New Pension Scheme

NGO-GPF: Non- Gazetted Officers under General Provident Fund Scheme

NGO-NPS: Non-Gazetted Officers under New Pension Scheme

MTS-GPF: Multi-Tasking Staff under General Provident Fund Scheme

MTS-NPS: Multi-Tasking Staff under New Pension Scheme

Academic Pay Structure:- Teaching Faculty under UGC Pay Scales

GO-GPF

Sl. No.	Name of the Officer/ Staff (S/Shri)	Designation	Level in Pay Matrix	Monthly Remuneration	Remarks
1	N. Aravindan	Assistant Professor	Academic Pay Structure Pay-Level-10	Rs. 137460/-	
2	Jitendra Jain	Administrative Officer	7(10)	Rs. 115684/-	
3	Aashish A. Pimplapure	Accounts Officer	7(4)	Rs. 99033/-	

GO-NPS

Sl. No.	Name of the Officer/ Staff (S/Shri/Smt.)	Designation	Level in Pay Matrix	Monthly Remuneration	Remarks
1	Dharmendra Pal	Assistant Director Gr B	7(5)	Rs. 85478/-	
2	Gagan Upadhyay	Assistant Director Gr B	7(5)	Rs. 85478/-	
3	Parshant Kumar	Assistant Director Gr B	7(5)	Rs. 85478/-	
4	Vaishali Singh	Assistant Director Gr B	7(5)	Rs. 85478/-	

NGO-GPF

Sl. No.	Name of the Officer/ Staff (S/Shri/Smt.)	Designation	Level in Pay Matrix	Monthly Remuneration	Remarks
1	Jayashree Ganesh Iyer	Junior Translator	8(19)	Rs. 150224/-	

2	Abhishek Gupta	Assistant	6(5)	Rs. 76710/-	
3	Surendra Dhanraj Bhojar	Assistant	6(9)	Rs.91223/-	
4	Ramesh Chandra Manihar	Senior Demonstrator	6(10)	Rs. 78684/-	
5	Sunil Ramlal Turkel	Fire Engine Driver-cum-Operator	6(14)	Rs. 98248/-	
6	Santosh Kamalsingh Pal	Leading Fireman	5(17)	Rs. 88992/-	
7	Rajesh M. Sabnis	Leading Fireman	4(17)	Rs. 70468/-	
8	Akhilesh Kumar	Fire And Rescue Operator	3(18)	Rs. 69946/-	
9	Laxman Jayram Masram	Carpenter	3(22)	Rs. 77956/-	
10	Rajesh Baburaoji Yewale	Fire And Rescue Operator	3(20)	Rs. 73862/-	

NGO-NPS

Sl. No.	Name of the Officer/ Staff (S/Shri)	Designation	Level in Pay Matrix	Monthly Remuneration	Remarks
1	Dr. Nutan Kesharao Deshmukh	Librarian And Information Assistant	7(8)	Rs. 103944/-	
2	Satyajit Pal	Lab Assistant	5(5)	Rs. 63358/-	
3	Harsh Kesharwani	Instructor	5(1)	Rs. 57664/-	
4	Gaurav Kumar	Instructor	5(1)	Rs. 57664/-	
5	Shubham Garg	Instructor	5(1)	Rs. 57664/-	
6	Shailesh Chandra	Radio Mech	5(1)	Rs. 57664/-	
7	Arjit Tiwari	Junior Demonstrator	4(1)	Rs. 51078/-	
8	Mahendra Saran	Junior Demonstrator	4(1)	Rs. 51078/-	
9	Ashirwad Harichandra Galbale	Upper Division Clerk	4(11)	Rs. 66742/-	
10	Avinash Kumar Singh	Stenographer Grade II	4(7)	Rs. 53878/-	
11	Sagar Gajanan Panchbhai	Assistant Store Keeper	4(4)	Rs. 49770/-	
9	Anil Lokhachand Waghmare	Electrician	2(7)	Rs. 44497/-	
10	Arjun Kumar	Lower Division Clerk	2(6)	Rs. 38631/-	
11	Ashishkumar Hiranman Kolhe	Foreman	4(4)	Rs. 49770/-	
12	Avinash Chhotu Tambe	Fire And Rescue Operator	2(11)	Rs. 48032/-	
13	Gaurav Syal	Fire And Rescue Operator	2(6)	Rs. 38631/-	
14	Manish Ramdas Khandode	Fire And Rescue Operator	3(11)	Rs. 51982/-	
15	Nilesh Bhauraoji Fating	Fire And Rescue Operator	2(11)	Rs. 53392/-	
16	Rahul Narayan Gurnule	Fire And Rescue Operator	3(11)	Rs. 57842/-	

17	Raju Shalikram Sahare	Fire And Rescue Operator	2(6)	Rs. 43251/-	
18	Sudheer Wagmare	Fire And Rescue Operator	2(6)	Rs. 38631/-	
19	Sumeet Mahipal Singh Kandwal	Lower Division Clerk	2(11)	Rs. 53392/-	
20	Umeshkumar Shivbhushan Ravidas	Fire And Rescue Operator	2(11)	Rs. 51982/-	
21	Rajesh Kumar Deshmukh	Fire Engine Driver-cum-Operator	2(6)	Rs. 38631/-	
22	Puneet Kumar	Fire Engine Driver-cum-Operator	2(2)	Rs. 34523/-	

MTS-GPF

Sl. No.	Name of the Officer/ Staff (S/Shri)	Designation	Level in Pay Matrix	Monthly Remuneration	Remarks
1	Pramod Yashwant Kature	Multi Tasking Staff	4(19)	Rs. 83118/-	
2	Rajendra Faqirchand Katharia	Multi Tasking Staff	4(19)	Rs. 83118/-	
3	Rajesh Eknath Gajbhiye	Multi Tasking Staff	4(19)	Rs. 88806/-	
4	Bholaram Sannulal Barse	Multi Tasking Staff	3(20)	Rs. 73862/-	
5	Gagan Chaman Arkhel	Multi Tasking Staff	3(20)	Rs. 39570/-	
6	Hiranath Raghunath Tiwari	Multi Tasking Staff	3(21)	Rs. 75820/-	
7	Ravi Ishwarsingh Chouhan	Multi Tasking Staff	3(20)	Rs. 73862/-	
8	Munnishankar Gariban Ram	Multi Tasking Staff	3(19)	Rs. 64464/-	
9	Sunil Babaraoji Dhawangale	Multi Tasking Staff	3(19)	Rs. 71904/-	

MTS-NPS

Sl. No.	Name of the Officer/ Staff (S/Shri)	Designation	Level in Pay Matrix	Monthly Remuneration	Remarks
1	Aradhya Raj	Multi Tasking Staff	1(4)	Rs. 37199/-	
2	Ashish Kumar	Multi Tasking Staff	1(3)	Rs. 36131/-	
3	Bhanu Pratap Singh	Multi Tasking Staff	1(3)	Rs. 32311/-	
4	Jyothin Raj P V	Multi Tasking Staff	1(8)	Rs. 37051/-	
5	Kapil Balaji Kalpe	Multi Tasking Staff	1(3)	Rs. 36131/-	
6	Mahendra Shrawan Koche	Multi Tasking Staff	1(3)	Rs. 36131/-	
7	Prafulla Kumar Panda	Multi Tasking Staff	1(6)	Rs. 37288/-	
8	Raushan Kumar	Multi Tasking Staff	1(8)	Rs. 37051/-	

9	Richa Sinha	Multi Tasking Staff	1(4)	Rs. 37199/-
10	Sanjeet Kumar	Multi Tasking Staff	1(6)	Rs. 35155/-
11	Subhas Lokhande	Multi Tasking Staff	1(7)	Rs. 36103/-
12	Vijay Kumar Sahoo	Multi Tasking Staff	1(4)	Rs. 33259/-
13	Yaseen Fajlani	Multi Tasking Staff	1(7)	Rs. 40403/-
14	Yashwant Singh	Multi Tasking Staff	1(3)	Rs. 36131/-
15	Pawan Samseriya	Multi Tasking Staff	1(2)	Rs. 31363/-
16	Dip Bhakat	Multi Tasking Staff	1(2)	Rs. 35063/-
17	Sakshi Prasad	Multi Tasking Staff	1(2)	Rs. 35063/-
18	Shital Laxman Gaikwad	Multi Tasking Staff	1(2)	Rs. 31363/-
19	Vivek Borkar	Multi Tasking Staff	1(2)	Rs. 35063/-

Academic Pay Structure

Sl. No.	Name of the Officer/ Staff (S/Shri)	Designation	Level in Pay Matrix	Monthly Remuneration
1	Dr. Anant R. Sontake	Professor	Academic Pay Structure _Pay Level-14	Rs. 414102/-
2	Dr. Dhananjay K Singh	Assistant Professor	Academic Pay Structure Pay- Level-10	Rs. 157692/-
3	Dr. Goutham Kumar Nadakuditi	Assistant Professor	Academic Pay Structure Pay- Level-10	Rs. 157692/-

CHAPTER - 12

NATIONAL FIRE SERVICE COLLEGE, NAGPUR

Expenditure Statement for the F.Y. 2025-26

Major Head-2070-Other Admn. Services

Minor Head-108- Fire Protection and Control

04-National Fire Service College-Demand No. 49

HEAD	PARTICULARS	RE 2025-26/ Final Allocation	Amount authorized to CPWD	EXPENDITURE RE UPTO 31.03.2025	% of Exp.
04-01-01	Salaries	38000000		33106036	87%
04-01-02	Wages	1000000		860921	86%
04-01-05	Rewards	700000		545702	78%
04-01-06	Medical Treatment	2200000		1888343	86%
04-01-07	Allowance	36800000		31119809	85%
04-01-08	Leave Travel Concession	500000		323408	65%
04-01-09	Training Expenses	600000		188800	31%
04-01-04	Pensionary Charges	0		0	0%

04-01-11	Domestic Travel Expenses	2000000		1800262	90%
04-01-12	Foreign Travel Expenses	1500000		822551	55%
04-01-13	Office Expenses	45000000		44866345	100%
04-01-14	RRT for Land and Building	9500000		9463888	100%
04-01-16	Printing and Publications	200000		84730	43%
04-01-18	Rent for Others	1000000		700096	70%
04-01-19	Digital Equipment	1500000		1490965	100%
04-01-24	Fuel and Lubricants	600000		540676	90%
04-01-26	Advertisement & Publicity	600000		591553	98%
04-01-27	Minor Civil and Electrical work	29300000	29300000	0	100%
04-01-28	Professional Services	5600000		3756948	67%
04-01-29	Repairs and Maintenance	10200000		6035430	59%
04-01-40	Awards and Prizes	100000		0	0%
04-01-32	Contributions	100000		99286	100%
04-01-34	Scholarship	0		0	0%
Total 2070-REVENUE		187000000	29300000	167585749	89%

4070- CAPITAL OUTLAY ON OTHER ADMN. SERVICE

HEAD	PARTICULARS	RE 2024-25/ Final Allocation	Amount authorized to CPWD	EXPENDITURE RE UPTO 31.03.2025	% of Exp.
09-00-51	Motor Vehicles	5000000		0	0%
09-00-52	Machinery & Equipment	17000000		8514341	50%
09-00-71	Information, Computer, Telecommunications Equipment (ICT)	15000000		13723393	91%
09-00-74	Furniture and Fixtures	5300000		782500	15%
09-00-77	Other Fixed Assets	200000		0	0%
09-00-80	Intangible Assets	0		0	0%
Total 4070-CAPITAL		42500000	0	23020234	54%
Grand Total 2070+4070		229500000	29300000	190605983	83%

REVISED ESTIMATES AND PROPOSED EXPENDITURE

for the F.Y. 2025-26 & 2026-27

Major Head-2070-Other Admn. Services

Minor Head-108- Fire Protection and Control

04-National Fire Service College-Demand No. 49

HEAD	PARTICULARS	BE 2025-26	RE 2025- 26/ Final Allocation	BE 2026-27
04-01-01	Salaries	38000000	38000000	38000000
04-01-02	Wages	1000000	1000000	1100000

04-01-05	Rewards	700000	700000	700000
04-01-06	Medical Treatment	1200000	2200000	1200000
04-01-07	Allowance	36800000	36800000	37000000
04-01-08	Leave Travel Concession	500000	500000	500000
04-01-09	Training Expenses	600000	600000	600000
04-01-11	Domestic Travel Expenses	2000000	2000000	2500000
04-01-12	Foreign Travel Expenses	1500000	1500000	500000
04-01-13	Office Expenses	40000000	45000000	50000000
04-01-14	RRT for Land and Building	9500000	9500000	9500000
04-01-16	Printing and Publications	100000	200000	800000
04-01-18	Rent for Others	200000	1000000	1000000
04-01-19	Digital Equipment	500000	1500000	500000
04-01-24	Fuel and Lubricants	300000	600000	400000
04-01-26	Advertisement & Publicity	300000	600000	400000
04-01-27	Minor Civil and Electrical work	20000000	29300000	30000000
04-01-28	Professional Services	4000000	5600000	5000000
04-01-29	Repairs and Maintenance	13800000	10200000	13800000
04-01-40	Awards and Prizes	100000	100000	100000
04-01-32	Contributions	100000	100000	100000
04-01-34	Scholarship	100000	0	100000
Total 2070-REVENUE		170100000	187000000	193800000

4070- CAPITAL OUTLAY ON OTHER ADMN. SERVICE

HEAD	PARTICULARS	BE 2025-26	RE 2025-26/ Final Allocation	BE 2026-27
09-00-51	Motor Vehicles	15000000	5000000	16300000
09-00-52	Machinery & Equipment	50000000	17000000	235900000
09-00-71	Information, Computer, Telecommunications Equipment (ICT)	45000000	15000000	20000000
09-00-74	Furniture and Fixtures	13300000	5300000	10000000
09-00-77	Other Fixed Assets	700000	200000	400000
09-00-80	Intangible Assets	100000	0	100000
Total 4070-CAPITAL		124100000	42500000	282700000
Grand Total 2070+4070		294200000	229500000	476500000

CHAPTER- 13

DETAILS OF INFORMATION AVAILABLE IN ELECTRONIC FORM

Sl. No.	Details of information available in electronic form	Name/title of the document/record/other information	Location where available
1	Training Programmes of NFSC	Annual Training Calendar	https://nfscnagpur.nic.in/show_content.php?lang=1&level=1&ls_id=942&lid=459
2	Contact No. of all officers/employees	Telephone Directory	https://nfscnagpur.nic.in/WriteReadData/RTF1984/1781158556.pdf
3	Decision making and work distribution	Organisation Chart	
4	Annual Report of NFSC (bilingual)	Knowledge Portal	
5	Notification/Circular/Opportunity	Information	

CHAPTER-14

RECEIPTS AND DISPOSAL OF RTI APPLICATIONS & APPEALS DURING 2025-26

<u>RECIEVED</u>	<u>RECEIPTS</u>	<u>DISPOSALS</u>
RTI APPLICATIONS	53	53
RTI APPEALS	5	5

CHAPTER-15

REPLIES TO PARLIAMENT QUESTIONS DURING- 2025-26

<u>NO. OF QUESTIONS RECIEVED</u>	<u>REPLY SENT</u>
02	02

CHAPTER-16

PARTICULARS OF FACILITIES AVAILABLE FOR OBTAINING INFORMATION

The Facilitation Centre in NFSC is a part of Reception Counter/R & I Section. On all working days, any information pertaining to all the sections is available at the Reception Counter/R & I Section (Establishment Section) from 9.30 A.M- 6.00 P.M.

Office address:- Takli Feeder Road, Rajnagar, Nagpur-440013

Contact details :- Telephone No. 0712-2982225, Telefax-0712-2982224

Email- nfscnagpur-mha@nic.in, ao.nfscnagpur-mha@nic.in

CHAPTER-17

INFORMATION RELATED TO PROCUREMENT MADE BY NFSC SINCE 01.04.2025 TO 31.03.2026

Sr No.	Type of Procurement	Qty	Amount including GST (In Rupees)	Contract No./ Supply Order No.	Tender/ Contract Awarded date	Procured through PORTAL
1	Kit Bag Leather for blood donors	117	99450	GEMC-511687773889212	15-Apr-2025	GeM
2	Memento (Fireman) Brass Handcrafted and statue (Fireman rescuing baby girl/ lady)	11	96800	GEMC-511687752574063	3-Apr-2025	GeM
3	Answer Sheet for Professional Exam Section	4550	98189	GEMC-511687741119657	29-Apr-2025	GeM
4	Ammeter	42	115500	GEMC-511687726499959	9-May-2025	GeM
5	Wattmeter	18	81000	GEMC-511687731182695	9-May-2025	GeM
6	Voltmeter	46	126500	GEMC-511687736707227	9-May-2025	GeM
7	Aluminium Pressure Calibrator	4	99120	GEMC-511687716963167	9-May-2025	GeM

Sr No.	Type of Procurement	Qty	Amount including GST (In Rupees)	Contract No./ Supply Order No.	Tender/ Contract Awarded date	Procured through PORTAL
8	3 phase auto transformer	2	50000	GEMC-511687700528317	9-May-2025	GeM
9	Metal Racks	35	99750	GEMC-511687707187220	14-May-2025	GeM
10	55 Inch Library Information Display System (RFID System)	2	198500	GEMC-511687702597487	24-Mar-2025	GeM
11	Issue Kiosk (RFID System)	1	131000	GEMC-511687702597487	24-Mar-2025	GeM
12	Return Drop Box (RFID System)	1	157000	GEMC-511687702597487	24-Mar-2025	GeM
13	RFID Gate for antitheft UHF HF (RFID System)	1	210000	GEMC-511687702597487	24-Mar-2025	GeM
14	UHF HF paper tags and Sticker paper (RFID System)	12000	120000	GEMC-511687702597487	24-Mar-2025	GeM
15	RFID Software for integration with existing Library Automation Software for (i) Gate (ii) Issue Kiosk (iii) Return Drop Box (iv) Desktop tagging station Web based Library Automation software with the facility of automativ SMS Sending and connected Android mobile App Local Area Network using CAT5 cable and IO box D-Link RJ 45 Connectors for RFID gate Issue Kiosk Return Drop Box and Static IP for Android app and web OPAC and other job work (RFID System)	1	122700	GEMC-511687702597487	24-Mar-2025	GeM

Sr No.	Type of Procurement	Qty	Amount including GST (In Rupees)	Contract No./ Supply Order No.	Tender/ Contract Awarded date	Procured through PORTAL
16	Dustbin 1000 Ltr	4	99200	GEMC-511687788466669	20-May-2025	GeM
17	Metal Beds	50	250000	GEMC-511687785470714	23-May-2025	GeM
18	Mattresses	50	215000	GEMC-511687727739964	23-May-2025	GeM
19	Study Chairs	50	160000	GEMC-511687725694769	23-May-2025	GeM
20	Study Table for Hostel	50	157500	GEMC-511687746905831	23-May-2025	GeM
21	Water Cooler 150 LPH	7	497000	GEMC-511687783077309	23-May-2025	GeM
22	RO Water Purifier Plant 1000 Ltr/Hr	1	392000	GEMC-511687732591580	19-May-2025	GeM
23	High Mast 16 Mtr with 8 LED flood lights	2	494000	GEMC-511687752437009	22-Apr-2025	GeM
24	Pump for Water Purifier	10	50000	GEMC-511687703223939	24-Jun-2025	GeM
25	Storage Cabinet/ Lockers	6	95574	GEMC-511687749684965	15-Jul-2025	GeM
26	Side Table for Guest House	6	81000	GEMC-511687765640686	18-Jul-2025	GeM
27	Wooden TV Unit	5	92500	GEMC-511687757381657	15-Jul-2025	GeM
28	Dressing Table for Guest House	4	96000	GEMC-511687726632157	15-Jul-2025	GeM
29	2 Seater Sofa Set for Guest House	6	93000	GEMC-511687763487901	15-Jul-2025	GeM
30	Red Carpet	100 Mtr (6Ft Width x 50 Mtr Length) x 02 Bundles	50000	GEMC-511687771217472	19-Aug-2025	GeM
31	Wooden Wardrobe	3	99000	GEMC-511687754601925	18-Jul-2025	GeM
32	Digital Podium with Collar Mic and Speaker	2	496600	GEMC-511687756939213	20-Aug-2025	GeM
33	Stainless Steel Rectangular Pipe	40	61200	GEMC-511687775246392	22-Aug-2025	GeM

Sr No.	Type of Procurement	Qty	Amount including GST (In Rupees)	Contract No./ Supply Order No.	Tender/ Contract Awarded date	Procured through PORTAL
34	Gym flooring rubberised mat (Ladies Gym)	280	97440	GEMC-511687730298783	2-Sep-2025	GeM
35	Hot Baine Marie	2	84000	GEMC-511687755277036	26-Aug-2025	GeM
36	Dough Kneader	1	70000	GEMC-511687755201525	26-Aug-2025	GeM
37	Electric Motorised Treadmill	1	162000	GEMC-511687763242796	16-Sep-2025	GeM
38	Cross Trainer (Ladies Gym)	1	59000	GEMC-511687761389496	16-Sep-2025	GeM
39	Lat Pull Down (Ladies Gym)	1	79800	GEMC-511687796317152	16-Sep-2025	GeM
40	Smith Machine (Ladies Gym)	1	96500	GEMC-511687750897659	16-Sep-2025	GeM
41	Jute Folder	510	95880	GEMC-511687785741192	11-Aug-2025	GeM
42	Toro Recoil/ Pull Start Petrol Engine Walk behind Lawn Mover	1	59750	GEMC-511687707256099	1-Oct-2025	GeM
43	Exhaust Fan	50	99750	GEMC-511687785252638	9-Oct-2025	GeM
44	Interactive Panel with CPU (OPS)	3	729000	GEMC-511687795273912	22-Oct-2025	GeM
45	Bag for Workshop with Oil Industry	150	99930	GEMC-511687743875710	8-Nov-2025	GeM
46	Smart TV 43 inch (Samsung)	9	251955	GEMC-51187740294193	21-Nov-2025	GeM
47	Memento (Fireman) Kalarambh Brass Handcrafted showpiece & statue (Fireman with hose)	50	99500	GEMC-511687786341422	5-Nov-2025	GeM
48	Antivirus Software (Net Protector) 1 unit per user	179	165217	GEMC-511687702801250	19-Jan-2026	GeM
49	Infant Manikin with CPR Kit	1	150000	GEMC-511687702541347	14-Jan-2026	GeM
50	Adult Half Body Manikin with CPR kit	1	150000	GEMC-511687769658628	14-Jan-2026	GeM
51	Display 55" (Non Interactive Screen)	3	156900	GEMC-511687706076407	23-Dec-2025	GeM

Sr No.	Type of Procurement	Qty	Amount including GST (In Rupees)	Contract No./ Supply Order No.	Tender/ Contract Awarded date	Procured through PORTAL
52	Mild Steel Wire Mesh Grill for Guest house balcony	2000	96000	GEMC-51168771896110	11-Feb-2026	GeM
53	Iron Angles for installation of grill at Guest House	890 kg	96120	GEMC-511687768150110	12-Feb-2026	GeM
54	Smoke Generator/ Fogging Machine	1	134000	GEMC-511687723011977	11-Feb-2026	GeM
55	Anti-Slip Tape	110	95700	GEMC-511687785968662	10-Feb-2026	GeM
56	Smoke Exhauster cum blower	1	238990	GEMC-511687794091556	3-Feb-2026	GeM
57	Radiation Detector/ Radiation meter (Dosimeter)	1	322700	GEMC-511687768632117	10-Feb-2026	GeM
58	Submersible Pump	1	85000	GEMC-511687772882160	18-Feb-2026	GeM
59	Swing (Children Playground Equipment)	2	50000	GEMC-511687712353717	17-Feb-2026	GeM
60	Cross Trainer (Outdoor Gym Equipment)	1	50000	GEMC-511687748168441	15-Feb-2026	GeM
61	People link PTZ function video conferencing camera	3	149670	GEMC-511687779940341	26-Feb-2026	GeM
62	People link Digital Signal Processor	2	189900	GEMC-511687776611507	26-Feb-2026	GeM

CHAPTER-18

THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS.

		Central Public Information Officer	Period	First Appellate Authority	Period
1	Name:-	Shri Gyan Singh, Deputy Director	26-05- 2026-till date	Dr. A.R. Sontake, Professor & Director	28-02- 2026 till date
2		Shri Jitendra Jain, Administrative Officer	28-07- 2023 to 25-05- 2026	Shri Nagesh B. Shingane, Director	01-08- 2024 to 27-02- 2026
3				Shri P.R. Lonkar, Director	25-05- 2024 to 31-07- 2024
4				Shri R. M. Kshirsagar, Director	28-07- 2023 to 24-05- 2024
4	Telephone No.	0712-2982225		0712-2599926	
5	Telefax:-	0712-2982224		0712-2982224	
6	Email:-	ao.nfscnagpur- mha@nic.in		<a href="mailto:nfscnagpur-
mha@nic.in">nfscnagpur- mha@nic.in	

CHAPTER 19

DETAILS OF EMPLOYEES AGAINST WHOM DISCIPLINARY ACTION HAS BEEN PENDING OR FINALISED FOR MINOR PENALTY AND MAJOR PENALTY PROCEEDINGS

It is certified that no disciplinary action has been pending or finalised for Minor and Major Penalty on any employees currently working in NFSC as 31st March, 2026

CHAPTER-20

PROGRAMMES TO ADVANCE UNDERSTANDING OF RTI

The employees and officers of NFSC are regularly sensitised on RTI matters and are encouraged to participate in the training/workshops as suggested by Ministry outside. The CPIO is also encouraged to get well versed with the best practices with respect to RTI matters.

However no such training programme was conducted during the last year. The same shall be undertaken in the current year.

CHAPTER-21

CAG and Internal Audit Paras and action taken reports (ATR).

Audit Para reply was sent during the year 2025-26 and action on the unsettled paras being undertaken.

CHAPTER-22

DETAILS OF THIRD-PARTY AUDIT OF VOLUNTARY DISCLOSURE

The Report of the Third Party Audit of Voluntary Disclosure for the year 2025-26 is available on college website.

<https://nfscnagpur.nic.in/WriteReadData/RTF1984/1750402141> <https://nfscnagpur.nic.in/WriteReadData/RTF1984/1750402141.pdf>

CHAPTER-23

DETAILS OF STQC CERTIFICATION

Not yet obtained. NIC assured for compliance of the same soon.

CHAPTER-24

DETAILS OF SCHEMES/PROJECTS/PROGRAMMES

The college presently has no active schemes, projects, or programs.

CHAPTER -26

One foreign tour of Russia was undertaken during the year 2025-26.

Sl. No.	Name & Designation	Place	Period	Expenditure in Rs.
1.	Dr. G.K. Nadakuditi, Asth. Professor	Russia/Moscow	24/09/25-29/09/25	178418
2.	Shri Gagan Upadhyay, Assth. Director	Russia/Moscow	24/09/25-29/09/25	155838
3.	Shri Dharmendra Pal, Assth. Director	Russia/Moscow	24/09/25-29/09/25	163295

The details of domestic tours undertaken by the Director/H.O.D. during the year 2025-26.

Sl. No.	Place of tour	Period	Expenditure
1.	Hyderabad	09/04/2025 to 11/04/2025	Rs. 26,828/-
2.	New Delhi	30/04/2025	Rs. 17,342/-
3.	Bengaluru	03/05/2025 to 08/05/2025	Rs. 46,165/-
4.	New Delhi	10/06/25 to 11/06/2025	Rs. 22,641/-
5.	New Delhi	16/06/2025 to 17/06/2026	Rs. 26,141/-
6.	New Delhi	30/06/2025 to 01/07/2025	Rs. 17,200/-
7.	Goa	30/07/2025 to 05/08/2025	Rs. 19,713/-
8.	New Delhi	06/08/2025 to 11/08/205	Rs. 19,516/-
9.	Mumbai	27/08/2025 to 30/08/205	Rs. 16,398/-
10.	New Delhi	10/09/2025	Rs. 15,443/-
11.	Mumbai	07/10/2025 to 08/10/205	Rs. 15,352/-
12.	Mumbai	13/10/2025 to 14/10/2025	Rs. 21,565/-
13.	New Delhi	19/11/2025	Rs. 22,036/-
14.	Kolkata, Agartala & Guwahati	30/11/2025 to 06/12/2025	Rs. 42,490/-
15.	Goa	14/12/2025 to 17/12/2025	Rs. 13,812/-
16.	New Delhi	08/01/2026	Rs. 20,218/-
17.	New Delhi	09/02/2026	Rs. 22,816/-
